



VACANCY ANNOUNCEMENT

Emergency Plus Medical Services (E-Plus) is a private limited company, fully owned by the **Kenya Red Cross Society** to offer emergency medical services.

E-Plus is looking for a qualified person to fill the following position:

Position	-	Sales Intern
Reporting to	-	Business Development Manager
Job Location	-	Nairobi

Overall Purpose

We are looking at growing our sales and business development team. Therefore, this internship role, will give the candidates the opportunity to learn more about our company. In addition, the candidates will gain hands-on experience working on challenging, meaningful projects, with guidance from a mentor and the rest of our team members. In turn, we shall be able to assess the candidate's strengths and their suitability as they transition into full time Sales Executives.

Duties and Responsibilities:

- Establish a network of referrals and sales leads using an organized prospecting system.
- Generate leads and following up with correspondence and close on sales
- Prepare a formal proposal and give an oral presentation to a client.
- Ensure retention and maintenance of all accounts by working effectively within a production unit.
- Learn how to set annual sales objectives and plans.
- Assist unit with timely and quality handling of new business, renewal business, and customer service needs.
- Actively seek out new sales opportunities through cold calling, networking and social media
- Participate in desksetup, exhibitions and conferences on behalf of E-Plus with the goal of mining for business.
- Gather feedback from customers or prospects and share with internal teams
- Assist with special projects as assigned.

Minimum Qualifications:

- Degree or Diploma in relevant field
- At least 1 year Sales Experience

Key Competencies:

- Self-Driven
- Time management
- Prospecting

Application Procedure

Interested candidates who meet the above qualifications should apply strictly through <https://www.eplus.co.ke/careers> or via email to ecareers@eplus.co.ke. On or before 6th December 2024.

Only shortlisted candidates will be contacted.

Job disclaimer and notification: Emergency Plus Medical Services is an **equal opportunity employer and does not charge / accept any amount or security deposit** from job seekers during the selection process or while inviting candidates for an interview.